

2022-2023 SJCS HSA Board Meeting Agenda

Mission Statement: San Jose Catholic School is dedicated to fostering Catholic identity and academic excellences through faith, love, and knowledge.

Meeting Date: January 10, 2022

Meeting Time: 7:00 pm

Location: Wicked Barley

Opening prayer: Jenn Swain

Principal's Report: Jen Swain

- We are on track to renovate two more buildings this summer.
 - We are renovating the 4th/5th grade wind and the 3rd grade/clinic building as well.
 - We are working on configuration with an architect now.
 - We are adding Learning Support rooms.
 - We are shaving off space in the Faculty Lounge to achieve these goals
 - All bathrooms in the building will be renovated as well and all middle school lockers are moving to the outside of the classrooms
- We have reached capacity in three grade levels and are committed to keeping our class sizes at 24 students despite being able to accommodate more.
- We currently have 404 students enrolled.

Treasurer Report: Jessica Peffer on behalf of Karla Lee

- We have finally closed out the bingo party numbers for first grade.
- We are still waiting the Chik-Fil-A
- We are still awaiting an estimate from Milford on the floor repair in the Parish Hall.
- The Used Uniform Sale is projected to bring in \$350 income.

Old Business: Jessica Peffer

- The Used Uniform Sale is scheduled for January 17th.
- The used uniforms can be dropped off at the front office on the 10th and 11th of January.
- January's Bingo event has been rescheduled for 05/19 and the HSA calendar will reflect this change ASAP
- The Peterbrooke Fundraiser is being spearheaded by Megan Congro and info on this event will be forthcoming.
- We have received estimates for the parent appreciation cookies and after hearing the estimates, we are considering going in a different direction than the cookies. A few ideas were put on the table and will be finalized shortly.

New Business- Kate Coughlin and Jessica Peffer

- San Jose Fest will be held at Manifest and tickets are on sale now! You will notice a price increase for the event this year vs past years and that is due to the cost of goods/ vendors increasing.
 - Dan Cohen, Parishioner and owner of Manifest, has cut us an amazing deal for using Manifest for this event!
 - Decidedly, we are not doing a food truck for the event this year as the food truck line bottlenecked and prevented everyone from being able to eat at our last event.

- Instead of a food truck, we have two catering options that we are choosing between.
- We are leaning towards the Mediterranean catering option over the BBQ, as the Mediterranean option has more foods from which to choose.
- Billy Perry will be DJing this event again
- The Photo Booth will have a “360 feature” which we are excited about! This booth will come with props and is fully managed by the company providing it eliminating the need for further volunteers here.
- Megan Congro is managing the silent auction
- Ticket sales for previous years were at 135 tickets sold.
- We are bringing back the “Heads and Tails game” and “giant Jenga” for the event.
- Volunteers for the event are still needed if you’re interested!
- Attire for the event is “date night attire.” Meaning you should wear whatever YOU consider to be “date night attire.”
- We need Milford to bring 8 tables from the school to Manifest for the silent auction. Jenn will be discussing that with Milford. Ideally, Milford would drop off the tables on the Friday of the event and be picked up on the Monday after the event.
- We want to recognize Larry Chase for creating the website for this event!
- Per Jessica Peffer, Brooke Brady is spearheading the Easter Egg Hunt this year.
 - We need volunteers for this event
 - Per Kate Olinto, The Easter Egg Hunt may interfere with The Passion Play this year.
- Per Jessica Peffer, Katie Sonata and Alaina Johansen are spearheading Teacher Appreciation Week this year.
- We are trying to iron out who are HSA Board Members are going to be next year and find that word of mouth is the best vehicle to get this info out so if you know someone that you think would be a good fit for HSA, send them our way!
- Our next meeting will be held at 5:30 on February 7th at Wicked Barley.

Closing