



## 2021-2022 Re-Enrollment Instructions

The time to re-enroll your child(ren) for the 2021-2022 school year is here. Please note that re-enrollment will be completed online through ParentsWeb, (Family Portal).

Listed below are step-by-step enrollment procedures:

1. On Friday, January 15, 2021, you will receive an email for each student which will contain instructions for completing the online re-enrollment form.
2. To create a New Family Portal, go to [www.sanjosecatholicsschool.com](http://www.sanjosecatholicsschool.com), click Resources, from the drop-down menu choose Renweb.
3. The San Jose Catholic Church and School Re-Enrollment Fee per family of \$325 (K-8)/ \$150 (PREK-3 & PREK-4\* for those students who do not meet the age requirement for VPK) will be paid automatically via your FACTS account on February 19, 2021.
4. **If online re-enrollment is not completed by February 19, 2021, the fee will increase to \$375 (K-8)/ \$200 (PREK-3 or PREK-4).**
5. The Annual FACTS Fee of \$41, payable to FACTS, will be processed in May, along with your FACTS online financial agreement.

**ALL families, including those who pay in full and receive scholarships, are required to have a FACTS account.**

**Please inform the school office prior to Monday, February 1, 2021, if your child will NOT be returning for the 2021-2022 school year. This will prevent re-enrollment fees from being automatically paid via your FACTS account.**

Blessings,

Fr. Remek Blaszkowski  
Pastor

Jenny Studer  
Principal

Kate Coughlin  
Assistant Principal